

Hoisting Machine Operator – Class C

Q: Do I need to visit the Buildings Department Licensing Unit before taking the National Commission for the Certification of Crane Operators (NCCCO) examination?

A: No. Once you have passed the examination and assemble the required paperwork for your New York City license, you can schedule an appointment with the Licensing Unit at 212-566-4100. You do not need to visit or notify the Licensing Unit prior to taking the NCCCO examination. You may register for the appropriate examination directly with NCCCO at www.nccco.org. For more information on required documentation for your New York City license, please read our guide, [How to Become a New York City Licensed Hoist Machine Operator – Class C](#).

Q: Do I still need a folder number from the Department of Buildings to take the examination?

A: No. The Licensing Unit no longer issues folder numbers for the examination. You may register for the appropriate examination directly with NCCCO at www.nccco.org.

Q: Where can I take the written and practical examination for my NCCCO certification?

A: Please visit www.nccco.org for information on location and times to take the written and practical exams.

Q: Can I take the NCCCO examinations anywhere in the United States?

A: Yes. You can obtain your NCCCO certification in any state where examinations are offered. However, you must complete your transaction with the Department of Buildings in person and must have one year of experience in New York City under a NYC licensed hoist machine operator to qualify for your New York City license.

Q: What do I need to submit to the Department after passing the NCCCO certification exam?

A: Please read our guide, [How to Become a New York City Licensed Hoist Machine Operator – Class C](#) for a full list of required documentation.

Q: What if I already have a New York City Class C Hoisting Machine Operator license?

A: All currently licensed Class C Hoisting Machine Operators (Cherrypickers) must obtain the appropriate NCCCO certification. Original proof of this certification must be submitted to the Department of Buildings Licensing Unit by September 30, 2009 or your license will lapse.

Q: If I am already licensed, what documentation do I need to submit by September 30, 2009?

A: If you are currently licensed as a New York City Class C operator you must submit the following in person to the Licensing Unit by September 30, 2009. You will be notified in January 2009 when you can begin submitting the information:

1. Appropriate Certified Crane Operator (CCO) certification card;
2. [CCO Physical Examination Form](#); and

3. [CCO Candidate Application](#) and lab receipt as proof of compliance with substance abuse policy.

Q: What if I applied to take the Hoisting Machine Operator examination before these changes?

A: You must still meet the new requirements to obtain your New York City license. For specific questions about your application, contact the Licensing Unit at (212) 566-4100.

Q: What are the experience requirements for obtaining my New York City license once I have obtained NCCCO certification?

A: You must have two years of experience within the three years prior to application to obtain your New York City license. At least one of these years must be under the direct supervision of a NYC licensed hoist machine operator of at least the class for which the candidate is applying. The other year can be under the direct supervision of a comparable licensee from another jurisdiction.

Q: What NCCCO certification corresponds with the type of C license I want to obtain?

A: For more information on what type of NCCCO certification you should obtain, view the Department's guide, [How To Become a New York City Licensed Hoisting Machine Operator – Class C](#).

Q: What if I have already filed with the Department of Citywide Administrative Services (DCAS) to take a class A or class B hoist machine operator exam?

A: If you have already filed with DCAS and you have been approved, you will take the test for which you are scheduled.

Q: What if I have a class A or class B hoist machine operator license?

A: For right now, the procedures for A and B license holders remain the same; however, the Department is currently exploring options with NCCCO for administering the A and B tests.